



Pakistan Water and Power Development Authority

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Office of DG (HR & Admn),
Rules Directorate,
309-WAPDA House, Lahore.

No. D/DD(Rules)/07456/34/XIV-VII/15402-15551

Dated: 23.09.2018.

OFFICE MEMORANDUM

Sub: Medical Facility to Divorced / Widow Daughter of Serving / Retired / Deceased WAPDA Employee

Ref: Minutes of Authority Meeting issued vide letter No. S/AD(Coord)03003/MTG/7109-7111 dated 25.09.2018.

1. Authority in its meeting held on 24.07.2018, minutes issued vide above referred letter, has accorded approval, with immediate effect, as under:-

- a. To extend Medical Facility to Divorced / Widowed Daughter (alongwith special children, if any) of serving / retired / deceased WAPDA employees till her re-marriage.
- b. Medical Services Directorate will collaborate with HR Directorate to put in place strict monitoring mechanism to prevent misuse of this facility.

2. Accordingly, the words "unmarried and unemployed daughters" will be replaced with the words "unmarried, unemployed, divorced and widowed daughters (alongwith special children, if any) till her re-marriage" in the definition of family in WAPDA Medical Attendance Rule 2 (b).

Addl. DG (Rules)
(Sana Ullah)

Distributions:-

1. As per list 'B'
2. Secretary WAPDA, w.r.to letter No. S/AD(Coord)03003/MTG/7109-7111 dated 25.09.2018
3. DG (MS), WAPDA with the request to disseminate the same to his lower formations
4. Director (Admn) Computer for uploading on WAPDA website
5. APSs to Members / MD (Admn) / GM (HRD)
6. APS to DG (HR&A)

**Proposed SOP to Monitoring/Mechanism to extend Medical Facility to Divorced / Widowed Daughter
(along with Special Children, if any)**

1. Divorced Daughter

First time entry through fresh Medical Registration Performa endorsed by concerned serving/last retiring office alongwith following documents:-

- New CNIC of divorced daughter in father's name instead of Ex-husband or Family Registration Certificate (FRC)
- Affidavit from an employee/pensioner that she is not married and yet un-employed
- Annually renewal of Medical Facility through Affidavit from parents/Medical Facility Holder
- Copy of Medical Board of Special Children(if any) conducted by concerned WAPDA Hospital

2. Widowed daughter

First time entry through fresh Medical Registration Performa endorsed by concerned serving/last retiring office alongwith following documents:

- Copy of Husband's death certificate
- Copy of CNiC or Family Registration Certificate (FRC)
- Affidavit from an employee/pensioner that she is not married and yet un-employed
- Annually renewal of Medical Facility through Affidavit from parents/Medical Facility holder
- Copy of Medical Board of Special Children(if any) conducted by concerned WAPDA Hospital